

Please complete this form by typing in the fields. Save the file and then email a copy to:  
[northwest@isbdc.org](mailto:northwest@isbdc.org).

If you are unsure about nominating a candidate or have any questions, contact us at (219) 644-3513 or [northwest@isbdc.org](mailto:northwest@isbdc.org). Thank you.  
[edayleaders.com](http://edayleaders.com)

Eligible: Individual(s) responsible for a small business which has had a minimum of 3 years growth and growth potential.



# Cover Sheet

**AWARD:** Small Business Person(s)

## **NOMINEE(S) INFORMATION**

**FULL NAME(S)** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**BUSINESS NAME** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**EMAIL** \_\_\_\_\_

**BUSINESS WEBSITE** \_\_\_\_\_

**YEARS IN BUSINESS** \_\_\_\_\_

**BRIEFLY DESCRIBE NOMINEE'S BUSINESS:**

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**HAS NOMINEE RECEIVED SBA ASSISTANCE**

If yes, describe type of assistance and the year(s) provided.

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## **NOMINATOR INFORMATION**

**FULL NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**BUSINESS** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**EMAIL** \_\_\_\_\_

**BIOGRAPHY:** Brief biography of the Small Business Person nominee(s).

**BUSINESS PROFILE:** Profile your business, when and how it was started, what the company sells, what markets you serve. Show:

- Number of years in business
- Sustained expansion, addition of territories, growth in square footage occupied

**Provide evidence of growth in number of employees to gauge the impact of the business on the job market. Has job growth been sustained over at least three years?**

**Describe innovation of products or services that illustrate the creativity and resourcefulness of the nominee. Please be specific and explain how the product or service fits a unique niche.**

FINANCIAL SUMMARY			
Year	2022	2023	2024
Number of Employees			
Total Sales			
Net Profit (Before Tax)			
Total Assets			
Total Liabilities			
Net Worth			

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Based on the Financial Summary chart, please explain in more detail the year to year changes in financial measures and number of employees.

**How has the nominee had a financial, physical, legal, or other crisis while in business? Please explain the situation and actions taken to resolve it.**

**Demonstrate contributions to the community-oriented projects that evidence the use of personal time and resources. List of specific contributions of money, time, or resources to charitable causes.**

**List Membership in councils, boards and clubs providing support and services to the community.**