

Please complete this form by typing in the fields.
Save the file to your local hard-drive and then
email a copy to northwest@isbdc.org.

If you are unsure about nominating a candidate
or have any questions, contact us at
(219) 644-3513 or northwest@isbdc.org.
Thank you.

edayleaders.com

Entrepreneurial
Excellence Awards



Cover Sheet

AWARD: Small Business Person

NOMINEE INFORMATION

FULL NAME _____

TITLE _____

BUSINESS NAME _____

BUSINESS ADDRESS _____

PHONE _____ FAX _____

EMAIL _____

DESCRIBE NOMINEE'S BUSINESS _____

HAS NOMINEE RECEIVED SBA ASSISTANCE

If yes, describe type of assistance and the year(s) provided.

NOMINATOR INFORMATION

FULL NAME _____

TITLE _____

BUSINESS _____

ADDRESS _____

PHONE _____ FAX _____

EMAIL _____

BIOGRAPHY: Brief biography of the Small Business Person nominee.

BUSINESS PROFILE: Profile your business, when and how it was started, what the company sells, what markets you serve. Show:

- Number of years in business
- Sustained expansion, addition of territories, growth in square footage occupied
- Steady growth in net worth as evidenced by total assets less total liabilities on fiscal year-end annual balance sheets over three years.

Provide evidence of growth in number of employees to gauge the impact of the business on the job market. Has job growth been sustained over at least three years?

Supply current and past financial performance that substantiates an improved financial position. Nomination must include Profit-and-loss statements for the last three years reflect sustained, upward growth and Balance sheets for the last three years show consistent increase in net worth and/or partners' return.

(These will be kept strictly confidential. If the nominee prefers, they can be submitted separately from the rest of the nomination package.)

Describe innovation of products or services that illustrate the creativity and imagination of the nominee. Please be specific and explain how the product or service fits a unique niche.

Give examples of problems faced in the nominee's business and the methods used to solve them. Describe specifically a financial, physical, legal or other crisis and what defined actions were taken by the nominee to resolve the crisis.

Demonstrate contributions to the community-oriented projects that evidence the use of personal time and resources. List of specific contributions of money, time, or resources to charitable causes.

List Membership in councils, boards and clubs providing support and services to the community.

FINANCIAL SUMMARY

Year	2014	2015	2016
Number of Employees			
Total Sales			
Net Profit (Before Tax)			
Total Assets			
Total Liabilities			
Net Worth			